

Chapter Leadership News Updates November 2015

Leadership Lexicon

Motivation [moh-tuh-vey-shuh n], noun, the act or process of giving someone a reason for doing something; the act or process of motivating someone; the condition of being eager to act or work; the condition of being motivated; a force or influence that causes someone to do something.

This issue of DHI's **Chapter Leadership News Updates** is dedicated to **education**. We all know that our members need and want education. They want education that is delivered locally, affordably and conveniently; it's just that simple.

DHI currently provides the opportunity for chapters to conduct local technical education and this option remains available. However, you may have already heard or even read about DHI's new micro-learning programs! DHI has and will continue to build a library of 4-6-hour education courses that are available to our chapters to conduct *locally, affordably and conveniently*.

Look to DHI to help you schedule education for your membership. In this issue, we outline the resources available: micro-learning, traditional education, and webinars.

DHI's Bite-Sized Education, At Your Fingertips!

As a leader, you know how hard it can be to plan the education component of a chapter meeting. Our micro-learning courses will provide the chapters with valuable, relevant, and multi-level education. Using these programs not only makes meeting planning easier; they will increase the value and reliance on their local chapter. Below are three courses that are available today:

Intermediate Electrified Access Control

Learning Outcomes:

- To introduce Electronic Access Control at an intermediate level.
- Further knowledge by use of basic terminology, system design, and electrical drawings.

Class outline:

- What is access control?
- When to use electronic access control
- Terminology
- Credentials
- EAC Components
- Writing Operational Descriptions
- Selecting Power Supplies
- Clients Statement / Scheduling Exercise
- EAC Concepts
- Operation Descriptions
- Elevation Drawings

Instructor Requirements: Suggested EHC or significant experience in scheduling from a client statement, writing operational descriptions and creating elevation drawings for electrified access control.

ICC Code Update Roundtable

Learning Outcomes:

- ICC 2015 Update, with reference information on previous versions
- To understand the requirements of section 716 addressing opening protections
- To understand the requirements of section 1010 addressing egress

Class Outline:

- Familiarize learners with ICC codes by use of discussions of specific building types/applications and related code sections.
- Session 1 relates primarily to commercial buildings and doors and hardware requirements such as door size, door operations, opening force and temperature rise doors
- Session 2 relates primarily to facilities requiring delayed or controlled egress, sensor release, electromagnetic lock egress and stairways
- The class may be held as one four-hour class or two shorter classes

In addition to the student manual, each attendee will receive the two sample sections of the ICC that will be discussed, as well as a basic code overview manual.

Instructor Requirements: This course requires that the lead instructor meet with the table leaders (instructors) before the class to review the questions and the portion of the codes that apply.

Managing Projects, Time, Money & Materials

Learning Outcomes:

- Understand contract requirements
- Identify and effectively manage people involved in all aspects of project management
- Manage multiple activities including time, money and materials

Class Outline:

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|--------------------------|------------------------|
| ▪ Project relationships | ▪ Key project elements |
| ▪ Contractual documents | ▪ Task order worksheet |
| ▪ Project objectives | ▪ Power of 1% |
| ▪ Construction documents | ▪ Project Phases |

Instructor requirements: Ideally AHC, but at least experienced in project management and successfully completed DHI's COR153.

The cost to conduct micro-learning education is provided to the chapter on a per-student basis. The chapter can use local talent to teach the course or DHI can provide the instructor. However, if DHI provides an instructor, the chapter will incur the cost of the instructor's time and travel expenses. Please contact DHI's [education department](#) at 703.766.7034 for more details.

DHI Traditional Education

Chapters play a vital role in increasing the membership's access to DHI education. Our traditional classes and certification offerings are the cornerstone of what we do for the membership and the industry.

Conducting a traditional DHI course, whether it's an eight-hour course or a two-day course, can seem daunting. However, DHI staff is always available to help a chapter. Staff can provide assistance in conducting a chapter survey to help target a desired course; help walk you through a timeline of events from start to finish; find an instructor etc. You name it, we can support it!

Contact Member Services at 703.222.2010 for more information on the education programming available to chapters.

Repurpose DHI's Monthly Webinars

Have you considered repurposing DHI's webinar archives to create meeting content? DHI produces two webinars a month and is building a robust library of relevant industry education. We have **20-plus hours** of education currently available. These [archived](#) webinars can be viewed by a chapter as an education component for a chapter meeting. Some archived webinar topics include:

- Fire-Rated Door Assemblies
- Better Contracts to Get Better Results
- Hurricane Codes 101
- New Tornado Shelter Standards *and [more!](#)*

Added bonus! These webinars carry an average of 3 CEP points per webinar for your certified members.

Create a BUZZ - Send Us Your Chapter Calendars

Now that your chapter has decided to conduct a course, DHI would love to help promote your event. Chapter activity can be posted on our website, and we can help you market your meetings by sending your emailed notices to your membership and place notifications on social media. DHI's support can extend your chapter's marketing reach.

For assistance in promoting a chapter event, please contact [Paige Horton](#) or [Jackie Bessette](#).

Need Assistance?

Contact member services at 703.222.2010. DHI can assist you in sending out meeting notices, surveying your local membership, and marketing to your members for an upcoming event. Just let us know what you need and we will be glad to help in any way we can!

If you received this bulletin and are **no longer a chapter leader**, please call Member Services at 703.222.2010 to provide [new leadership contacts](#) or fax new information to 703.222-2410.